NOTICE

Sub: Submission of applications in offline mode for grant of Statutory Competency Certificates on **Exemption Basis** under the Coal Mines Regulations, 2017 and Metalliferous Mines Regulations, 1961 – reg.

As the online Examination and Certification Portal is presently not available for fresh registration and fresh submission of application for grant of Statutory Certificates of Competency, and suitable action is being taken for resumption of the online services, it has been decided, as an interim arrangement, to process applications for grant of Statutory Competency Certificates on Exemption Basis in offline mode by the Board of Mining Examinations (Coal & Metal).

Accordingly, candidates who are eligible to apply for the respective Statutory Competency Certificate on exemption basis under the Coal Mines Regulations, 2017 (CMR, 2017) and/or the Metalliferous Mines Regulations, 1961 (MMR, 1961) may submit their applications in Form-II, along with the original documents for verification and one set of self-certified photocopies of all such documents as prescribed under the relevant Regulations and Examination Bye-Laws, which may include the followings:

1. Proof of Date of Birth/Age as prescribed under the applicable Regulations/examination bye-laws.
2. Proof of prescribed educational/technical qualification for the Statutory Competency Certificate applied for.
3. Valid Medical Certificate as prescribed under the applicable Regulations/examination bye-laws.
4. Valid First Aid Certificate (FAC), wherever applicable.
5. Experience Certificate(s) in the prescribed form, establishing the required period and nature of experience for the Statutory Competency Certificate applied for.
6. Character Certificate, wherever applicable.
7. Existing Statutory Certificate of Competency, where possession of such certificate is a prerequisite for the certificate applied for.
8. Any other statutory certificate/document required under the applicable provisions of the CMR, 2017/MMR, 1961 and the relevant examination bye-laws for establishing eligibility for the certificate applied for.
9. Any other supporting document as may be required by the Board for verification of the candidate's eligibility.

The candidate shall submit the following for grant of certificate.

1. Application in duly filled-in and signed Form-II;
2. Original documents relevant to the eligibility for the Statutory Competency Certificate applied for, as mentioned above, for verification;
3. One set of self-certified photocopies of all the original documents submitted, to be retained with the application;
4. Proof of payment of the prescribed examination fee, as required under the applicable Regulations and examination bye-laws; and
5. Four recent passport-size photographs of the candidate, duly attested, as prescribed under the examination bye-laws.

The original documents as submitted with the application shall be returned to the candidate after completion of the verification process, subject to the requirements of the Board. The self-certified copies submitted with the application shall be retained as part of the certification record.

Candidates are advised to ensure that all documents submitted are valid, complete, legible and in the prescribed form, wherever applicable. Applications not supported by the requisite documents or not conforming to the prescribed eligibility criteria under the applicable Regulations/examination bye-laws may be liable to be rejected or returned for compliance of deficiencies, as the case may be.

The application shall be scrutinised and processed in accordance with the CMR, 2017/MMR, 1961, applicable examination bye-laws and the prescribed procedure of the Board of Mining Examinations. Grant of the certificate shall be subject to fulfillment of all prescribed eligibility conditions and approval by the competent authority.

Candidates shall be responsible for ensuring the authenticity and correctness of all documents and information submitted. Submission of any false, fabricated, forged or misleading document/information shall be dealt with in accordance with the applicable provisions of law and the examination bye-laws.

Further, any communication regarding the completeness of the candidate's application or any discrepancy/deficiency noticed therein shall be intimated to the candidate through the e-mail ID provided in the application. The candidate shall respond to such communication through e-mail and/or offline correspondence, as applicable.

Any grievance relating to offline certification shall be submitted only through e-mail at **dir.exam@dgms.gov.in**

This offline arrangement shall remain applicable only as an interim measure till the online Examination & Certification Platform becomes operational or until further orders, whichever is earlier.

08/10/2026

By Order of the Board of Mining Examinations (Coal & Metal)
Secretary
Board of Mining Examinations (Coal & Metal)
Directorate General of Mines Safety
Dhanbad, Jharkhand